

# ABOUT OUR AGENCY

**Child and Family Services of Western Manitoba** is a private, non-profit, community-based charitable Agency, led by a community-elected and community-represented Board of Directors.

The goals of our Agency are to:



Strengthen and support families



Protect children from neglect, abuse, violence, and exploitation



Ensure children in our care are nurtured and supported in ways that promote their well-being



Work in partnership with the community



The health and wellbeing of children and families in Western Manitoba will continue to drive our Agency's commitment to improve the services we deliver.

We accomplish these goals by offering family strengthening programs and preventative resources to Westman communities.

# FOR MORE INFORMATION:



255 9th Street  
Brandon, MB



204-726-6280 or toll free  
1-800-483-8980



[cfswestern.mb.ca](http://cfswestern.mb.ca)

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The Elspeth Reid Family Resource Centre is open Monday to Friday, 8:30am - 4:30pm



CHILD AND FAMILY SERVICES  
OF WESTERN MANITOBA



Elspeth Reid Family  
Resource Centre



# CHILD CARE INFORMATION

## Philosophy

Our philosophy is for each child to have an enriched experience in our play-based Child Care at the Elspeth Reid Family Resource Centre. By providing a safe and caring play space, the children learn to play, socialize and explore in an early learning environment. Activities and learning centres are planned for children to develop confidence, self-control, expression, independence and creativity. Each child is an individual and shall be treated with respect.

We welcome and encourage input and questions from families. We encourage parents and caregivers to speak with staff about their child's playtime with us. We welcome information that will help us provide the best care we can for your child(ren). We recognize that a parent is a child's first and most important teacher, and we look forward to learning about your child from you.

## Behaviour Management Policy

If a child's behaviour needs to be addressed, we will encourage their expression in a safe way, affirm their feelings, and redirect their play. When a child has a difficult time coping and needs some quiet time, we will try to offer calm and comfort to them until they are ready to join in play again.

Upon the parents' arrival at home time, staff will share this information with them and be there for any questions or concerns they may have. This Behaviour Management Policy helps grow a child's cooperation and social skills.

## Booking Child Care

Child care is provided for parents attending daytime programs at the Elspeth Reid Family Resource Centre. It is also provided as respite care for up to 2 hours between **9:30am - 11:30am** and **1:30pm - 3:30pm**. Respite child care is by appointment only and as space permits.

Please phone as far in advance as possible because space is limited due to the number of staff. Child care spaces fill up quickly.

Bookings are limited to once a week to allow others to have a chance to use child care for their infants and preschoolers. Transportation is not available for respite child care.

## Cancelling Child Care

Please let us know as soon as possible if you are not going to use the space you have booked in Child Care. This allows us to fill the space with others who may be waiting.



## Arrival and Departure

Upon arrival, we ask that you and your child(ren) choose and label a locker, sign in, ensure your child has washed hands, and once your child is settled, say goodbye.

We will only release children to the caregiver who has legal authority as indicated on the child care form.

## Snack

A nutritious snack will be provided for the children

## Sick Children

When a child is sick, they need the security and comfort of their family and home. We request that if your child has a fever, the flu (diarrhea or vomiting), or is generally not feeling well, please keep them at home. We care about the comfort of your child as well as the health of the other children and staff in child care.

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The Elspeth Reid Family Resource Centre is supported by:



**United Way**  
Brandon & District

